

**Job title:** Project planner

**Company:** Cehris BV

**Location:** Rotterdam and on site

**Job Type:** Full-time/part-time

**About Cehris:** Cehris is a dynamic company, active in the field of project development and management, run by a team of experienced professionals. We provide commercial and business development support to our clients and assist them in realizing sustainable infrastructure solutions, including project realisation. From ideation to completion. For more information see [www.cehris.nl](http://www.cehris.nl).

**Job Overview:** We are looking for a highly motivated and organized project planner/scheduler to join our team. As project planner you will play an important role in supporting and facilitating the successful execution of projects. You will be part of our project management office (PMO), ensuring that projects stay on track.

**Key Responsibilities:**

**Project Planning and Execution:**

- Set-up, maintain and monitor the project planning according to the Cehris project approach.
- Proactively monitor project progress, identify potential issues and initiate mitigating actions to minimize the impact on the overall project schedule.
- Facilitate regular scheduling meetings to discuss project status and progress.
- Manage changes to the project schedule and the effects it has on the overall project.
- Responsible for providing a progress report and status update to the Cehris project manager.
- Responsible for 1 or more projects in different stages within Cehris.

**Qualifications:**

- Minimal a bachelor's degree. Hands on and preferably a technical and/or project control background.
- Proven experience as an overall project planner in complex multidisciplinary projects is a preference.
- Strong organizational and multitasking abilities.
- Excellent communication and interpersonal skills.
- Extensive knowledge and experience with planning tools like Primavera, MS Projects, MS office and schedule & planning reporting tools.
- 3-5 years of relevant experience is a preference for this job, starters with ambition in project control and scheduling are encouraged to apply.
- Besides fluent in English, knowledge of the Dutch language is preferred.

**What we offer:**

- A young and fast expanding company in a B2B environment for new energy and industry infrastructure solutions.
- A good salary with good secondary conditions and excellent career opportunities. The salary depends on experience and the level of education.
- An inspiring work environment at our downtown Rotterdam office at Microlab.
- An inclusive and collaborative culture that values creativity, and innovation.
- A position to develop your own skills in a fast moving, growing and interesting field of multidisciplinary projects.

**How to Apply:** Interested candidates are invited to submit their resume and a cover letter outlining their relevant experience to [hans.de.boer@cehris.nl](mailto:hans.de.boer@cehris.nl) . You can also contact us for more information.

**Application Deadline:** January 10th, 2025.